



# Role description for NCCL Board members

## Position

- The Board is the management body of the association and consists of 7 persons elected at the Annual General Meeting for a period of 2 years
- While strategies and daily operations are initiated and executed by the Executive Director, the Board is responsible for mission based leadership and strategic governance
- All members have the right to stand for election to the Board

## Board members responsibilities

- Managing the association including hiring of staff, approval of new members and other tasks described in the statutes
- Preparing for and ensuring the fulfilment of the decisions of the Annual General Meeting
- Effective use of funds and for meeting all legal and fiduciary responsibilities
- Setting objectives and supporting the Executive Director in achieving these goals
- Monitoring the business environment, proposing relevant topics and speakers
- Taking on special assignments in his/her area of expertise
- Acting as an ambassador, developing relationships with members and strategic stakeholders
- Attend monthly Board meetings

## Board Chairman's responsibilities

- Coordinate the work of the Board, including leading Board meetings, the annual strategy meeting, the performance evaluation of the Board and the Executive Director
- Assisting the Executive Director in performing her duties
- More actively represent NCCL at events and meetings with strategic stakeholders
- The Chairman is elected among the members of the Board

## Board terms and qualifications

- Board members are expected to lead by example to promote NCCL's values and mission
- Serving on the NCCL Board is without remuneration or compensation

